## **Management Board**

Location: Conference Room 4B - Tŷ Hywel

Date: 7 December 2015

Time: 13.00 - 14.30

Cynulliad Cenedlaethol Cymru

National Assembly for Wales



For more information, please contact:

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**Agenda** MB (15–15)

## Opening the meeting

1 Introductions, apologies and declarations of interest

## Main items

- 2 Communications Note to Staff
- 3 Minutes of Previous Meeting
- 4 Capacity Planning
- 5 Financial Management Report October 2015

Winding up the meeting

6 Any other business

## End